

Retiree Health Plan Advisory Board Public Comment Guideline

Public Comment	
<i>Purpose</i>	The public comment period allows individuals to inform and advise the Retiree Health Plan Advisory Board about policy related issues, problems or concerns. This is not a hearing.
<i>Protocol</i>	<p>Individuals are invited to speak for up to three minutes. A speaker may be granted the latitude to speak longer than the 3-minute time limit only by the Chair or by a motion adopted by the Full Advisory Board.</p> <p>Speakers are not permitted to criticize or attack others. Anyone providing comment should do so in a manner that is respectful of the Advisory Board and all meeting attendees. The Chair maintains the right to stop public comments that contain Protected Health Information, inappropriate/inflammatory language or behavior.</p>
Frequently Asked Questions	
<i>How can someone provide comments?</i>	<p>IN PERSON - please sign up for public comment using the clipboard provided by during the meeting. You can provide written materials in person and provide verbal comment.</p> <p>VIA TELECONFERENCE – please call the meeting teleconference number on a telephone hard line. You will be asked to identify yourself and when it is time for public comment the Chair will call on you. To prevent audio feedback, do not call on a speaker phone or cell phone. You may use the mute feature on your phone until you are called to speak, but do not put the call on hold because hold music disrupts the meeting. If this occurs, we will mute or disconnect your line.</p>

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	<p>IN WRITING – send comments to the address or fax number below or email AlaskaRHPAB@alaska.gov. Note that, if you wish your comments distributed to the Advisory Board prior to a board meeting all comments must be received 10 days prior to the meeting to allow time to distribute them to the board.</p> <p>PROTECTED HEALTH INFORMATION: The state must comply with federal laws regarding Protected Health Information (PHI) and may redact written public comment prior to sharing with the board to ensure privacy compliance.</p> <p>ADDRESS: Department of Administration Attn: RHPAB 550 W 7th Avenue Ste 1970 Anchorage, AK 99501 Fax: (907) 465-2135</p>
<i>What if I have a question or concern about a claim or medical issue?</i>	Members should first call Aetna Concierge at 1-855-784-8646 to address their question and/or concern. Secondly, members can contact the Division of Retirement and Benefits at 1- 800-821-2251 or 907-465-8600 if in Juneau.
<i>For additional information:</i>	For additional information please call 907-269-6293 or email AlaskaRHPAB@alaska.gov if you have additional question.